

The Leader in Medicare Cost Report Software

## REDUCING DATA ENTRY USING THE AUTOMATED ACCOUNT INTERFACE.

Steve Booth Provider User Meeting, 2017 New Orleans, LA



## • Start with a CSV file.

- Column A Main Account Number
- Column B Sub-Account Number
- Column C Value (Numeric, Text, Date)
- Column D Main Account Description
- Column E Sub-Account Description
- Column F Worksheet
- Column G Worksheet Part
- Column H Title
- Column I Component (Hospital, SNF, HHA, etc.)
- Column J Line Number
- Column K Column Number











AAI			
• Finally, you are re Reports.	eady to Export the	e Data to the Cost	
<ul> <li>Depending on wh Accounts have a Reverse Sign Opt</li> <li> And the Data v</li> <li>MA - Export to Core Report</li> </ul>	nether your Rever negative sign, you ion for such Acco vill Appear in the	nue and Liability u can select the unts. Cost Report.	
Select a workpheet to view its sheet available for exporting:	AAI - Export to Cost Report	× A - Trial Balance of Expenses	
Winnbook 1		A 8 C	DE
	Apply the accounts with zero amounts to the cost report.  Reverse sign on all labelity and revenue accounts.	A RECLASSIFICATION AND ADJUSTMENTS OF TRIAL BALANCE OF EXPENSES	
[Select AL]	Action Replace v	4 Cost Center Description	Salaries Other
Available sheets:	C Annual and the second	5	1.00 2.00
1010011	Start new page for each new worksheet.	6 GENERAL SERVICE COST CENTERS	1.245.791
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	O Printer Printers	9 3.00 00300 OTHER CAP REL COSTS	0
	· Preview	10 4.00 00400 EMPLOYEE BENEFITS DEPARTMENT 11 5.00 00500 ADMINISTRATIVE & GENERAL	298,018 0 236,459 0
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ВАТСН ААІ	
<ul> <li>Then, target the folder housing all you</li> </ul>	ur CSV Files
• Target the Location where you want your newly created MCRX files stored	Al facts happer Wand Generalizing Pilos Ibipart  Status and Status files and Status and Status and Status files  Status and Status files  Status and Status and Status files  Status and Status and Status and Status files  Status and Status an
<ul> <li>Set the Appropriate Format Setting</li> </ul>	AAU Batch Import Wizard
for the CSV files	A Contract water of the Management and Managem



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## API Excel Spreadsheet (Application Programming Interface)

Jacqueline Coleman Provider User Meeting, 2017 New Orleans, LA



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System: Data File Location MCRIF32 Location WKS ECR	Worksheet	Program	Component Line	Column	Value	*Action	Adjustment No	Workpaper	Notes	Oth

API
<ul> <li>API Setup tab is where you will put the criteria for what you are wanting to have written into the cost report or what you would like to have extracted from the cost report</li> <li><u>Results tab</u> shows the results of what was extracted from the cost report and also gives a quick overview of what was written into the cost report</li> <li><u>Auditor Setup tab</u> is where adjustments are entered. The adjustments will create a .Auditor file if one does not already exist</li> </ul>
results API Setup Auditor Setup

		Expla	ining the	API buttons – A	PI Setu	up tab	)	
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The Leader in Medicare Cost Report Software

## Data Extractor and Batch Data Extractor

Jacqueline Coleman Provider User Meeting, 2017 New Orleans, LA























Bat	ch Data Extractor Getting Started
All form sets that are aver want to extract from is s	alable will be shown, make sure the system you elected.



Batch Data Extractor Getting Started			
<ul> <li>Data Extraction</li> <li>Can extract from .mcrx and .mcax files.</li> <li>Can add individual file or can point to a whole folder of files.</li> <li>Can select what format the extract should be in.</li> </ul>			
X Batch Data Extractor      2552-10      Search Criteria Data Specifications Data Extraction	Data Extraction         Extract data from a selected data source based on your dat         Data Source Type:       Cost Report Files (*.mcrx;*.mcax         Data Source <ul> <li>Extract data from all cost report files in this location:</li> <li>Extract data from the selected files:</li> <li>Extract data from the selected files:</li> </ul> Data Specifications       Select from one of your predefined data specifications:	a specifications and search criteria.	







